

INFORMATION MANAGEMENT SESSION Part Two

ES Cluster Coordinators Training
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SESSION CONTENTS

- A few dilemmas in field IM
- Global ESC project: 'Information Management'
- Roles of key actors in Information Management after a disaster
- Introduction to the "ESC Field Coordination Toolkit"

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VARIOUS PROBLEMS FACED IN FIELD IM

Data collection

- Baseline
- Needs
- Programme
- Impact

Standardisation

- Indicators
- NFIs
- Formats for collecting data

Low capacity for IM

- In cluster
- In member NGOs
- In governments



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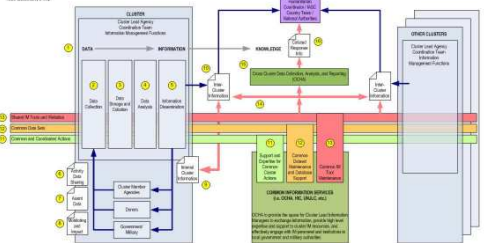
ROLES OF KEY ACTORS IN INFORMATION MANAGEMENT

- Can be many actors involved in IM in the field – Who are they?
 - OCHA
 - 11 Clusters
 - Government
 - Humanitarian Information Centre (HIC)
 - Inter-Agency IM Working Group
- How will they work together?

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Inter-cluster IM Framework

Inter-Cluster IM Framework
Date: 2 July 2007
Ref Source: IFRC



KEY DOCUMENTS - 1

- **Terms of Reference for Humanitarian Information Centres**

10. The expertise of an HIC is to facilitate disaster preparedness. In some cases, such as thematic map production, the HIC is the sole creator of a product but usually the HIC maintains tools and processes which facilitate access to products produced by other organizations or are a compilation of inputs from multiple humanitarian partners.

11. HICs provide a physical space for the exchange of information.

12. A HIC website is a mechanism for HIC.

13. The HIC is an information exchange platform, providing a transparent, timely interface for the collection, processing, analysis and dissemination of data and will not be used for national or local level data collection.

KEY DOCUMENTS - 2

- Operational Guidance on Responsibilities of Cluster/Sector Leads & OCHA in Information Management**

Who is responsible for information management in emergencies?

- The responsibility for ensuring appropriate IM needed for an effective and coordinated response rests with the Cluster Lead Agency
- The responsibility for ensuring appropriate IM needed for an effective and coordinated inter-cluster response rests with OCHA

What are the key responsibilities of Cluster Leads?

- Identify the IM needs of the cluster and ensure that the IM system is designed to meet these needs
- Ensure that the IM system is designed to meet the needs of the cluster and is integrated with the IM systems of other clusters
- Ensure that the IM system is designed to meet the needs of the cluster and is integrated with the IM systems of other clusters

How can information management support coordination of the humanitarian response?

- Each Cluster/Sector Lead should identify common standards and indicators for recording the progress and the effectiveness of humanitarian response within their Cluster/Sector
- Standards and indicators should take into account existing national-level standards such as

KEY DOCUMENTS - 3

- Terms of Reference for an Inter-Agency Information Management Working Group**

What is the purpose of the Working Group?

The Working Group will provide a forum for the Cluster Lead Agency, OCHA, and other agencies to discuss and coordinate information management activities in the cluster.

What are the key responsibilities of the Working Group?

1. To provide a forum for the Cluster Lead Agency, OCHA, and other agencies to discuss and coordinate information management activities in the cluster.
2. To identify the information management needs of the cluster and ensure that the IM system is designed to meet these needs.
3. To ensure that the IM system is designed to meet the needs of the cluster and is integrated with the IM systems of other clusters.
4. To ensure that the IM system is designed to meet the needs of the cluster and is integrated with the IM systems of other clusters.

What are the key responsibilities of the Cluster Lead Agency?

1. To identify the information management needs of the cluster and ensure that the IM system is designed to meet these needs.
2. To ensure that the IM system is designed to meet the needs of the cluster and is integrated with the IM systems of other clusters.
3. To ensure that the IM system is designed to meet the needs of the cluster and is integrated with the IM systems of other clusters.

What are the key responsibilities of OCHA?

1. To provide a forum for the Cluster Lead Agency, OCHA, and other agencies to discuss and coordinate information management activities in the cluster.
2. To identify the information management needs of the cluster and ensure that the IM system is designed to meet these needs.
3. To ensure that the IM system is designed to meet the needs of the cluster and is integrated with the IM systems of other clusters.

INTRO TO HUMANITARIANREFORM.ORG

- ESC Field Coordination Toolkit

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