

Roles and Responsibilities in carrying out Camp Responses

Camp Administration (Supervision) / Role of Governments and National Authorities:

In line with the obligation and responsibility of a state to provide protection and humanitarian assistance to those nationals that are internally displaced, ***Camp Administration*** refers to the functions carried out by governments and national (civilian) authorities that relate to the oversight and the supervision of activities in camps and camp-like situations. It comprises of sovereign state functions, such as the provision of security, maintaining law and order and the civilian character of a displaced persons' camp. The function to designate, open and close camps entails the ***Camp Administration*** to secure land and occupancy rights for a temporary settlement, to resolve disputes arising from the appropriation of land, and to prevent claims against individuals living and/or agencies working in a camp. Normally, the issuance of documentation, permits, and licenses (birth certificates, ID cards, travel permits, etc.) to camp inhabitants fall also under the (camp) administrative functions of a government. The State obligation to protect citizens and to find a solution to the displacement means that ***Camp Administrations*** should prevent evictions, relocations or any other further displacement of those living in the camp before they can regain their original homes in safety and dignity or are offered other residence that conforms to international standards. ***Camp Administrations*** are responsible for facilitating access to camps by the humanitarian agencies and providing relevant documentation in a timely and appropriate fashion.

Camp Coordination / Role of UN Agencies/ International Organizations designated as IASC 'Cluster' Leads:

Camp Coordination entails the coordination of roles and responsibilities directly relating to the development and support of national/regional plans relating to the establishment and management of camps (incorporating exit and solutions strategies). Camp Coordination also includes the coordination of roles and responsibilities in the overall humanitarian camp response, including ensuring adherence to agreed IASC standards and guidelines regarding the Camp Coordination and Camp Management (CCCM) cluster at the operational level.

In the context of ensuring situational assessment, operational planning, strategic design, monitored implementation, technical support and overall cluster coordination, the Camp Coordination function should ensure that the following groups are fully consulted and appropriately involved during the humanitarian response:

- Beneficiary populations, making certain their involvement in needs assessment, delivery of protection/assistance and development/implementation of a durable solution;
- National Government/Authority (or in its absence the non-state actor which is in effective control of the area where the camp(s) are situated);
- Humanitarian and development partners within the CCCM cluster, including camp managers and service delivery partners, as well as other cluster and/or sector partners, the IASC country team, etc.;
- Other actors such as civil society, donors and diplomatic community, local/host communities, and the media.

The primary objective of the ***Camp Coordination*** function is to create the humanitarian space necessary for the effective delivery of protection and assistance. In addition, it should provide appropriate support to national authorities, including capacity building, and should establish an open dialogue with the authorities so as to be in a position to discuss any problem that might arise

CCCM Cluster Framework

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from the effort to meet standards that conform to the international obligations a government, UN agencies and humanitarian organizations have subscribed to. The CCCM cluster lead should also promote and encourage government ownership of the protection and assistance strategy for camps and camp-like temporary settlements. The ***Camp Coordination*** function ensures that international standards are being applied and maintained within and amongst camps; identifies and designates camp management agencies (see below) and service providers; monitors and evaluates service provision; and effectively addresses issues of poor performance by camp management and/or service delivery partners. It provides training and guidance to all humanitarian partners. ***The Camp Coordination*** function also includes the responsibility to set-up and maintain assessments, monitoring and information management systems that allow all partners and service providers to have access to and share operational data at the camp and inter-camp levels to help identify and address gaps as well as to avoid the unnecessary duplication of efforts and activities by service providers.

Camp Management / Role of Camp Managing Agency, normally national or international NGOs:

Camp Management encompasses those activities in one single camp that focus on co-ordination of services (delivered by NGOs and others), establishing governance and community participation/mobilization mechanisms, maintenance of camp infra-structure, data collection and sharing of the data, provision of defined services and monitoring the service delivery of other providers in accordance with agreed standards. Under the overall coordination and support provided by the Camp Coordinator, the respective Camp Management agencies will closely collaborate with the on-site authorities (Camp Administration) and liaise with them on behalf of all humanitarian actors and service providers in a camp if and when required. The ***Camp Management*** agency will also collect and maintain data to identify the gaps in the provision of protection and assistance and avoid the duplication of activities. It will refer all problems that it cannot resolve at the camp level to the CCCM cluster lead/camp coordination agency. The camp managing agencies should assist the camp co-ordination/cluster lead agency in defining the standards and indicators that are to be applied in particular responses requiring camp or camp-like situations. The Camp Management agency should also feed information and data to the camp co-ordination agency and to any information systems which might have been set-up within the cluster.